

# DEFAULT SETTINGS

Here are some of our default designs and settings for this activity that you are welcome to adjust within Google Forms once you make your copy.

- The first question asks for the student's name.
- Student email addresses are automatically collected.
- Correct answers are already marked.
- Each question is assigned 1 point.
- All questions are required, so students cannot move on until every question is answered. Because questions are numbered, it is NOT set to shuffle questions.
- Feedback is provided for each correct answer to help students understand their mistakes as they go.

Check out our Video Tutorials page for help with changing these settings!

## Tips & Tricks:

- Students CANNOT resume a copy they have left the page. Therefore, it is a good idea to require students to mark their answers on scratch paper as they work in case they accidentally close the window. There are internet connectivity issues, or if you are completing the activity across multiple days, and need a way for students to save their work..
- There are many times it is also helpful to have a paper copy available for students with connectivity issues or a shortage of devices. See our directions & tutorial if you need help printing a Google Form.

# Need extra help? Check out these Google Forms Tutorial Videos

## How to Use a Link to Make a Copy (+ Rename Your New File)

Click the link in this document → You will be directed to a page that asks "Would you like to make a copy?" → Select "Make a copy"

To rename the file, in the top left corner of the new file, click the title "Copy of [original title]" and you can type in a new title.



## How to Find Your New File

Log in to your Google Drive ([drive.google.com](https://drive.google.com)) → Click "My Drive" from the left navigation bar if not already selected. → Your new file will be listed.



## How to Make Changes to the Google Form Settings

Open the Form from Google Drive → Click the settings gear near the top right corner

Use the "General" tab to edit Email, Sign-in, Revision, and Availability for Students.

Use the "Presentation" tab to edit Progress Bar, Question Shuffling, and Confirmation Message.

Use the "Quizzes" tab to edit Grade Release and Score Visibility.



## How to Add/Remove Questions

To ADD a question, click the top option (a circled plus sign) on the floating toolbar to the right of the questions. To REMOVE a question, select the question and click the trash can that appears along the bottom of the question box.

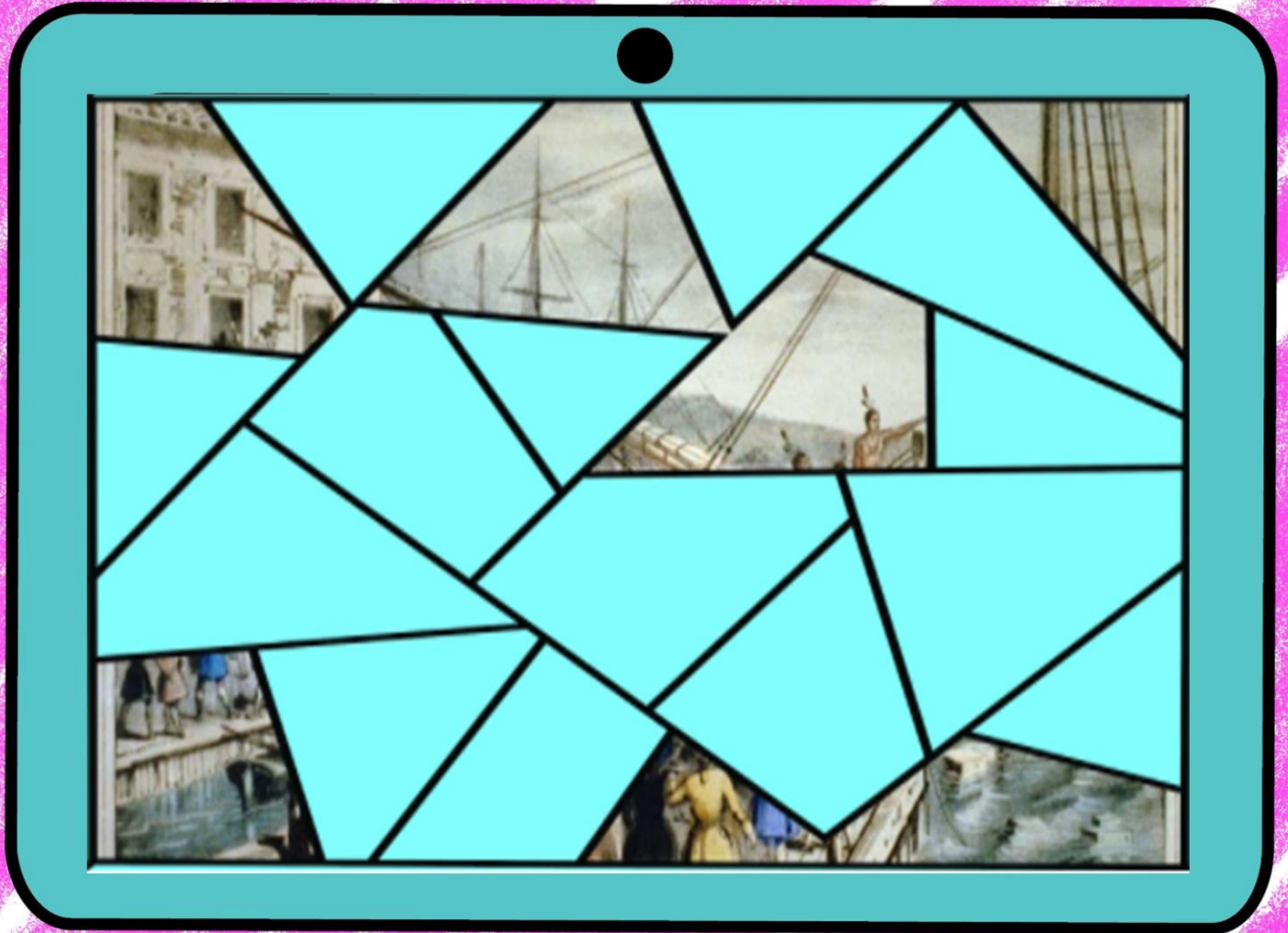


## How to Print Forms

Open the Form from Google Drive → Select the settings three stacked dots near the top right corner → Click "Print" → Continue with usual print dialogue box



# GOOGLE FORM™





# 20 QUESTIONS



14. The Sons of Liberty felt that being taxed without their approval was a violation of their \_\_\_\_\_. 1 point

- ☐ Rights
- ☐ Contracts
- ☐ Constitution
- ☐ Privacy



16. The Sons of Liberty was a secret organization made up of \_\_\_\_\_. 1 point

- ☐ Loyalists
- ☐ Whigs
- ☐ Patriots
- ☐ Republicans





# SELF-CHECKING

