**TAOTS P.S. 682**

**NOTICE FROM THE NOMINATING COMMITTEE**

The TAOTS P.S. 682’s PTO elections for the 2016 - 2017 school year will be held on **May 24, 2017** at 6:00pm. All parents and legal guardians of TAOTS students are eligible to run for office.

The Nominating Committee is now seeking candidates for all positions:

**President or Co-Presidents** - Responsible for leading and overseeing all board officers, members and activities (2 members may serve as Co-Presidents provided that they are nominated and elected as a team)

**Vice President** - Assists the President and assumes the President duties in his/her absence

**Recording Secretary** - Records minutes at PTO meetings

**Treasurer** - Responsible for all financial affairs and funds of the PTA

**Financial Secretary** - Assists the Treasurer with all financial affairs and funds

**Fundraising Secretary**  - Responsible for coordinating all fundraising events and sales

**Marketing Secretary**  -Presents issues, ideas and proposals from the parent population to the PTO executive board and maintains the PTO website and PTO informational communications

**Corresponding Secretary**  - Responsible for preparing all correspondence and notices including facilitating copies and distribution to the students

***Full descriptions for each position may be found here:***

[***http://www.taotspto.org/about-us/pto-positions/***](http://www.taotspto.org/about-us/pto-positions/)

If you are interested in running or would like to nominate someone, please notify the committee by completing the below and/or attached form and returning it in a sealed envelope marked “NOMINATING COMMITTEE – MAIN OFFICE” by ***Friday, May 11, 2017.***

**Nominations will also be taken from the floor at the election meeting.**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s Name/Class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_