

## Lake DeTurk Conservancy District Board Meeting

Minutes for December 23, 2013

- I. **Meeting** was called to order about 7pm with Dean Roberson, Anna Radue, Ron Reinhart and Rodney Baker present. Glenn Russell arrived a bit later. All present at meeting.
- II. **Meeting minutes** for November 12, 2013, were approved as amended.
- III. **Reading and Payment of Claims**  
Grasschoppers - \$1850 approved                      Keller Office - \$37.45 and \$76.80 approved  
Reporter Times - \$24.19 approved                      Foley, Foley & Peden - \$131.25 approved  
Banning Revision - \$1450 earlier approved      Morgan County - \$10,079.28 approved  
Wildlife Management - \$325 approved
- IV. **Financial Report.** The Bank balance was at \$31,568.56 at end of November. It was noted that check #1024 had never cleared bank and apparently had been lost at the supplier, Keller Office. The board voted to approve the writing of a new check as shown above.
- V. **Old Business**
  - A. **2014 Budget** – Ron reported that the budget had been released by the IDLGF after completion of the 2012 annual report and 100R.
  - B. **2013 Annual Report and 100R** – These documents will need to be completed in the Gateway system for the SBOA (state board of accounts). As Ron is familiar, he will complete this work.
  - C. **Area 1 and 5 Board Seats** – A discussion of Area 1 freeholders occurred, with some assignments taken to make additional contacts for interest. As of this meeting, no nominations had been received. In Area 5, Gary Folck was at the meeting and presented his completed nomination to the board. Thanks to Gary for stepping forward after the loss of our good friend David Baugh.
  - D. **Animal Control** – Anna reported that Tim Julian trapped a beaver in November, but no muskrat. Tim Julian will set out muskrat traps again in the spring at no additional cost.
- VI. **New Business**
  - A. **Contact with Legal and Other Professional Services** – As the conservancy had been invoiced for a contact to Foley, Foley and Peden by a non-board member the board discussed that payment and any associated action. It was agreed to make payment this time, but to contact the legal offices and alert them to only accept time with board members or specifically sanctioned other freeholders. Ron will complete communications to that effect.
  - B. **Fall Tax Distribution** – It was noted that the fall tax distribution of \$39,920.72 had been directly applied to the LDCD loan from the county. This distribution is approximately \$5000 to \$6000 less than was expected. Anna had contacted Brenda Adams and learned that this was not atypical and that any late payments received would be distributed in the spring. The board needs to be aware of shortfalls like this in planning.
  - C. **2013 Accounting (Ledger Requirements)** – Anna distributed an Excel workbook ledger of financial data. Anna indicated she was interested in learning QuickBooks and adding

LDCD financial information to that format. Ron mentioned that the Auditor's office indicated that QuickBooks was a method considered acceptable by the IDLGF and SBOA. Anna will continue to refine her efforts with this tool.

- D. **Cumulative Maintenance Fund** – It was decided for now to leave the \$2,000 funds in our single checking account until such time as other direction is received.

Other topics on the agenda were deferred to later meetings.

- VII. **Next Meeting** – The board will meet next on 1/14/3014 at the First Christian Church.

Note: These minutes respectfully submitted by Ron Reinhart.