



# Electronics Industries Training Centre

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**Subject:** Notice of ELITC's 35th AGM

Dear Members,

## **ELITC's 35<sup>th</sup> Annual General Meeting (AGM) on 22 June 2021**

In light of the Covid-19 pandemic, to comply with the spirit of the prevailing safe distancing measures, and taking reference from the prescribed alternative arrangements under The COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Registered Societies) Order 2020, ELITC's 35<sup>th</sup> Annual General Meeting will be held online via Zoom Meeting on 22 June 2021.

In conjunction with the AGM, ELITC has invited **Mr Garen Tee** to deliver a Talk entitled: **Discover 3 Effective Ways to Engage Virtually**.

Attached please find the following document:

- ❖ Notice of AGM and its Agenda;
- ❖ AGM letter to Members
- ❖ The nomination form for representation in the Management Committee;
- ❖ The proxy form for attending the AGM; and
- ❖ Introductory to the Talk

ELITC's e-Annual Report for Financial Year Ended 31 March 2021 is made available on ELITC's website and may be accessed at the URL [<https://www.elitc.com/about-us/annual-general-meeting/>].

ELITC 35 <sup>th</sup> Annual General Meeting (AGM)	
Date	22 June 2021 (Tuesday)
Venue	Zoom Meeting  <i>Register in advance for this meeting:</i> <a href="https://zoom.us/join/zoom/register/tJ0vdOGhrD8qGdQlmZCexdwSvNUAjXW2umH_">https://zoom.us/join/zoom/register/tJ0vdOGhrD8qGdQlmZCexdwSvNUAjXW2umH_</a>
1.00 pm - Talk on "Discover 3 Effective Ways to Engage Virtually"	
2.30 pm - 35 <sup>th</sup> Annual General Meeting of ELITC	
3.30 pm - Meeting ends	

## **IMPORTANT!**

### **Voting at AGM**

We have some important agenda to be discussed with members of ELITC during the AGM, and we will need your vote as a member on the proposed matters. Attached please find our letter for your reading.

We earnestly look forward to your attendance for the 35<sup>th</sup> AGM. Your vote as member on the matters are important not only for us, but also for you as members, so that ELITC can proceed to plan, execute and improve our benefits for members. Furthermore, we will, at best explain and answer any queries on these matters from you during the AGM. However, in the event that you are unable to attend the AGM, kindly cast your votes through the Proxy Form, which is attached, and email back to us upon completion.

We would appreciate if you can let us have your reply by **14 June 2021**.

Thank you.

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