



CONTINUING EDUCATION GRANT APPLICATION FOR
LICENSED CLERGY **ACTIVELY SERVING** IN CONGREGATIONS AND INSTITUTIONS
OF THE EPISCOPAL DIOCESE OF WEST TEXAS

TO: Melissa Soderberg
melissa.soderberg@dwtx.org

Application Date: _____
Date Funds are needed: _____

Applicant Name: _____
Mailing Address: _____
Telephone Number: _____
Email Address: _____

FINANCIAL STATEMENT:

Costs

Tuition & Fees	\$ _____
Board	\$ _____
Room	\$ _____
Travel (air fare)	\$ _____
Travel (car/auto)	\$ _____
Other	\$ _____
Total Cost:	\$ _____

Resources

Personal Contributions	\$ _____
Parish Subsidy (30% when possible)	\$ _____
Grant Request	\$ _____

Note: Other available funding sources are the Riggs Fund, Douglass Foundation Scholarship, and Bishop's Discretionary Fund.

PROGRAM DESCRIPTION:

1. **For a Minor Grant (not to exceed \$600):** give a brief description of the program. State when and where it will take place and how it will enhance your ministry.

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2. **For a Major Grant (*more than \$600; maximum grant is \$1,000*):** for degree programs, certifications, or major/significant educational endeavors, write and attach a proposal with information about the nature, date, and location of the program and address the following questions:
- a) What do you hope to achieve by this project?
 - b) What work have you already done toward achieving the same results?
 - c) What led you to select this particular program instead of similar ones that might be available at closer locations?
 - d) How does the proposed program relate to your present and near future ministry?
 - e) What benefit will the Church in this Diocese receive from your project?

REQUIRED EVALUATION FOR ALL CONTINUING EDUCATION GRANTS

I will submit a brief post-activity evaluation to the Committee on Continuing Education by _____, which will describe:

- a) What was good about the program?
- b) What was disappointing about it?
- c) Whether I would recommend it to other clergy

Note: This written evaluation will serve as your accounting to the Bishop in meeting Canon 9, Section 2, Sub Section (g); Clergy Minimum Continuing Education.

(Signature of Applicant)

COMMITTEE ACTION

Grant Approved: _____.

Grant Disapproved because: _____.

Committee Signatory

Bishop's Review