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EDUCATION

Barnard College, Columbia University
B.A. 2011, History

Emma Willard School
Diploma, 2004

AWARDS

Tow Research Fellowship
Barnard College, 2010
» Awarded to support senior thesis research

Bertha Vapnek Research Fellowship
Barnard College, 2010
» Awarded to support senior thesis research

Bregman Computing Fellowship
Barnard College, 2009-2011
» Awarded for ability to assist faculty and students with technology

Elizabeth Hughes Gossett Scholarship
Barnard College, 2008-2009
» Awarded to a student with demonstrated leadership skills and interest in public service

Secondary Schools Exchange
English-Speaking Union, 2004
» Awarded to fund a postgraduate year of study in the United Kingdom

EXPERIENCE

Do Something

» **Developer**, June 2011-September 2011
Conducted A/B testing to improve user conversion rates
Created cross-browser campaign microsites

Organization for Transformative Works

» **Board of Directors**, January 2010-December 2010
Liaised between staff members and Board
Prepared annual report for release to membership and media
» **Chair, Content Policy committee**, January 2011-present
Abuse committee, January 2009-December 2010
Interviewed, hired, and managed volunteer staff
Investigated all alleged violations of the terms of service for the Archive of Our Own
Updated publicly-available terms of service and related documentation
» **Staff, Content Policy committee**, August 2007-December 2010
Development committee, August 2007-December 2009
Designed and implemented the terms of service and policies for the Archive of Our Own
Collaborated with six-person team to run initial and four follow-up membership drives
Conducted series of online chats with focus groups to research user concerns

Columbia University

» **Computing fellow**, Barnard College Educational Technology, September 2008-May 2011
Created podcasts introducing Internet law, social media, and user-generated content
Updated social media accounts, including Facebook and Twitter
Supported faculty and staff in use of software, including Office and Dreamweaver
Created, updated, and maintained PHP-based websites

Freelance

» **Webmaster**, www.genevievecalligraphy.com, May 2008-present
Design, brand, and maintain gallery website for calligrapher

SKILLS

Software

» 37signals suite
» Adobe Creative Suite CS3-5
» CiviCRM
» Microsoft Office suite

Operating systems

» OSX
» Windows
» Linux (Ubuntu)

Technical languages

» CSS 2 and 3
» HTML 5
» Ruby on Rails (basic)
» PHP (basic)

Additional skills

» Conversational French
» Darkroom proficiency
» Public speaking

And when I'm not doing the above, I like reading speculative fiction, exploring farmer's markets, and going to ballet and modern dance performances!