

Chanco on the James, Inc
Board of Directors

December 1, 2009
Tuesday, 4 pm at Chanco
Minutes

Members present: Talley Banazek, Jim Bradberry, Jim Camp, Mary Lou Crifasi, the Rev. Robert Johnson, Ann Krannitz, Charles Porter, Tater Roberson, Art Spooner, Tom Summerlin, Sarah Scott Thomas, Melissa Thomas, Jim Thurmond, Karen Witherspoon, Terry Wolak, Julie Young

Members absent: Michael Kellam, Charles Porter

Also present: Stacey Richards (Retreat Center Director), Jim Sitzler (Camp Director) and Jenny Alfano (CCAA Board)

At 4:20 pm, Sarah Scott Thomas called the meeting to order and the meeting was opened with prayer and a devotion led by Talley Banazek.

On motion made and duly seconded, the Minutes of the October 20, 2009 meeting were approved with revisions. SEND OUT REVISED MINUTES

President's Report: (No written report). Sarah Scott presented the fact that Tingle, the architect, has presented some ideas for renovations and the preliminary plans were given to Sarah Scott and Art and presented to the Bishop for his input/ideas. The staff will be reviewed/evaluated at year end. The issue of the damage to the boats and storm will be deferred to the Property committee. The members of the Board have covered weekends all fall due to not having the caretaker position filled. Shanna and Robbie will do the weekend duty beginning in January. Sarah Scott addressed the dissention among the board reminding everyone that the camp belongs to Herman Hollerith the IV and that the Bishop has appointed Sarah Scott as a leader to manage his assets. Sarah Scott requests that board members let her know directly if you disagree with her decisions or actions. She asked that Board members call her directly and speak to her directly regarding any issues. She reiterated that she needs to be able to depend on the board members to help and advise her. She shared that the Bishop has big plans for this place and that she needs the Board's support and help to make these plans a reality. Sarah Scott indicated that board members need to decide if they are willing to work with me to make this place work. If not, she needs individuals to reconsider Board membership. Sarah Scott is currently collecting which must be in by December 31, 2009. Board members rotating off must re-submit nomination forms.

Treasurer's Report: (see attached report). Art reviewed some highlights of his report. We are expecting about \$38,000 of additional revenue this year. On the expense side, there are a few items that are breaching going over budget. Art has run some numbers

estimating expenses. \$38,659 in revenue. Art reports we should end the year in the black by about \$20,461.97. He reports we should end the year in the black or very close to it. It has been a challenging year – this would be only the second year EVER at this location that Chanco has been in the black. The Executive Board will be presented with the idea of putting the Mabry Fund on Chanco’s asset sheet. The Chancellor and Vice Chancellor have agreed to support the idea of mortgaging the property at the January meeting. Art expressed his own discomfort with the current dissention among the Board. He shared his work to secure an endowed scholarship fund from Grace Church. Art read the letter from Grace Church, Drakes Branch approving an endowed scholarship for Camp Chanco and expressed a desire to move forward with this type of fundraising for scholarship, but this will only be successful and possible if the Board is working together as a team.

There was significant discussion regarding the current dissention and need for team building. The Board agreed to a plan for an overnight retreat as soon as possible. Mary Lou will arrange for a facilitator to be at the retreat and communicate with that person. Stacey will work with Sarah Scott to make arrangements for our lodging/space. The Bishop has someone in mind to act as facilitator.

Executive Committee: Minutes have not yet been distributed. Talley will forward minutes on to Board.

Camp Director’s Report: (see attached report). Sarah Scott asked that Jim talk with her regarding the format of his report. She would like him to revise his report to include the information they have communicated about via email regarding programs.

Conference Center: (see attached report). Art will work with Stacey on some clarifications to her report which will be sent out by email.

The following committee reports were filed by title:

Camp Committee: No questions. SST will talk with Tater about changes to format for Camp Director report. Families cannot lock into 2009 rates for out-trips, but they can for resident sessions.

Development Committee Report: No questions.

Marketing Committee Report: No questions.

Personnel Committee Report: No report.

Program Committee: No report.

Properties: Twelve boats were damaged and four were severely damaged in the storm. There was some discussion regarding the damage to boats, repair for boats, and plan to avoid this type of storm damage in the future. The “Adopt a Spot” plan for landscaping maintenance was introduced.

Old Business:

- A. Donor Recognition resolution:** It was moved, seconded and approved that *the Board recognize major donors (a cumulative amount of \$5,000 or more) by having their names engraved on a plaque to be prominently displayed, and that the Board recognize individuals who served as the Camp Director by having their names engraved on a plaque to be prominently displayed, and resolved further that the plaques be displayed in the Conference Center office, the Dining Hall or some other appropriate place, and Resolved further that the Board approve recognizing annually all donors and “in honor of” and “in memoriam” gifts to Chanco by having a poster with their names recorded on the poster to be prominently displayed at Chanco.*
- B. Change for Chanco resolution:** It was moved, seconded and approved that *for the 2010 Camp, the Board approve the Development Committee, through the Development Coordinator, instituting the "Change for Chanco" program, and Resolved further that the Camp Sub-committee, coordinating with the Camp Director, determine what camp object, not to exceed \$3,000, the funds be used to purchase, and Resolved further that the “Change for Chanco” boxes be ordered and distributed with the 2010 camper packets.*
- C. Discussion about board seats** – The Board discussed Board seat nominations for the term beginning February 2010. The Executive Committee serves as the nominating committee and will be discussing this at the Executive Committee meeting scheduled for January 19th, 2010. All nomination forms are to be forwarded to Sarah Scott.

New Business:

- A. Suggested meeting dates for 2010:** Feb. 23, April 20, June 15, August 17, October 19, and December 7. These dates were approved and all meetings will be held at 4 pm.

Next meeting: Tuesday, February 23 at 4 pm.

The meeting was adjourned at 5:59 pm and the annual Christmas celebration commenced in the dining hall! Merry Christmas and Happy New Year!

ACTION POINTS:

- Talley to revise the October Board minutes and re-distribute.
- Talley to complete and distribute the Executive Committee minutes.
- Sarah Scott to get with Jim Sitzler regarding his Camp Director’s report to include program ideas discussed and his report will be redistributed. Sarah Scott will discuss report format changes with Tater (Camp Committee Chair) and Jim S.
- Art to get with Stacey regarding Conference Center report additional information and this report will be re-distributed.

Respectfully submitted, Talley Banazek, Secretary