

December 5, 2009

All Clergy and Senior Wardens

Re: Annual Council 2010 – Williamsburg Lodge, Williamsburg, VA

Enclosed find two forms to be completed for Annual Council:

1. **The Registration Form** for your parish/mission. This is your official registration, to be accompanied by the registration fee of \$45.00 per clergy person, delegate, alternate, and visitor attending Annual Council. If you have made changes since you sent in your Certificate of Lay Delegates, attach a brief letter with your registration form, giving names of those being replaced and name(s) and address(es) of new delegates/alternates as well as the date of the vestry meeting at which their election took place. If you have changes in your delegation AFTER JANUARY 22, DO NOT CALL OR WRITE the diocese, just bring your letter directly to the Credentials table at Registration. You do not need to register alternates who are not planning to attend Council, but please include names AND FEES for alternates and visitors you wish to register. Registration times are as follows: Friday: 1:00 – 6:00 and Saturday: 7:30 AM

2. **The Banquet Registration Form**. As in years past, the returned forms will be numbered as received. The early returns get the best tables! The tables seat ten people. We do the best we can to seat the delegations together but reserve the right to seat people conveniently as the particular situation demands. Unfortunately, the banquet fee is NOT refundable (\$45.00 per ticket), and NO banquet reservations will be accepted without an accompanying check. We will provide a bulletin board at Council on which people can advertise tickets for sale.

**THE DEADLINE FOR BOTH FORMS IS FRIDAY, JANUARY 22, 2010.**

**The Williamsburg Lodge does not allow food or drink brought into the Convention Center which was not purchased through their catering service.**

**BE SURE REGISTRATION AND BANQUET RESERVATION FORMS ARE SENT IN THROUGH YOUR PARISH WHETHER YOU ARE A LAY EXECUTIVE BOARD MEMBER, A LAY STANDING COMMITTEE MEMBER, SEMINARIAN, ETC.**

Each clergy, delegate, alternate and visitor should make their hotel reservations directly with the Lodge or the Woodlands, Colonial Williamsburg. You can make your reservation by calling (757) 229-1000 ext 3971 or 1-800-261-9530. Please refer to Group Code EPIB10C, so that you will receive the discounted rate. In the immediate future, the Diocese website will have a link to the Lodge, if you prefer registering on-line.

cc: Executive Board, Exhibitors, Standing Committee

ONE HUNDRED AND EIGHTEENTH ANNUAL COUNCIL

WILLIAMSBURG LODGE

WILLIAMSBURG, VIRGINIA

FEBRUARY 12-14, 2010

REGISTRATION FORM

The following persons will be the Clergy, Delegates, Alternates and Visitors for Annual Council 2010, representing

\_\_\_\_\_  
Parish/Mission

\_\_\_\_\_  
Location

**Please print**

1. \_\_\_\_\_  
Clergy

1. \_\_\_\_\_  
Clergy Spouse

2. \_\_\_\_\_  
Clergy

2. \_\_\_\_\_  
Clergy Spouse

3. \_\_\_\_\_  
Clergy

3. \_\_\_\_\_  
Clergy Spouse

4. \_\_\_\_\_  
Clergy

4. \_\_\_\_\_  
Clergy Spouse

1. \_\_\_\_\_  
Delegate

1. \_\_\_\_\_  
Alternate

2. \_\_\_\_\_

2. \_\_\_\_\_

Delegate

Alternate

3. \_\_\_\_\_

3. \_\_\_\_\_

Delegate

Alternate

4. \_\_\_\_\_

4. \_\_\_\_\_

Delegate

Alternate

5. \_\_\_\_\_

5. \_\_\_\_\_

Delegate

Alternate

6. \_\_\_\_\_

6. \_\_\_\_\_

Delegate

Alternate

\_\_\_\_\_

\_\_\_\_\_

Seminarian

Visitor

\_\_\_\_\_

\_\_\_\_\_

Visitor

Visitor

Enclosed is a check for: \_\_\_\_\_ (\$45.00 per person attending council for Registration Fee(s).

(\$10.00 for clergy spouses - name tag and program only ( **NO PACKET** ) - will be put in clergy packet.)

\_\_\_\_\_

\_\_\_\_\_

Date

Clergy/Senior Warden of Vacant Parish

**All forms are to be returned no later than Friday, January 22, 2010.**

Return to: Council Registration

600 Talbot Hall Road

Norfolk, VA 23505

ONE HUNDRED AND EIGHTEENTH ANNUAL COUNCIL BANQUET

WILLIAMSBURG LODGE

WILLIAMSBURG, VIRGINIA

**Saturday, February 13, 2010**

BANQUET TICKET RESERVATIONS

Please reserve \_\_\_\_\_ places at the Annual Council Banquet.

Enclosed is a check for \$45.00 per person. The price includes meal, taxes, gratuities and entertainment. I understand that the tickets will be in the rector/vicar (or senior wardens of parishes w/o clergy) packets at Council Registration.

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Parish/Mission

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City

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Signature of Clergy Person or Senior Warden

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Date

Return to:                      Banquet Reservations  
                                         600 Talbot Hall Road  
                                         Norfolk, VA 23505

Form to be returned no later than Friday, January 22, 2010.

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