

## POSITIONS AVAILABLE:

### **TEDxPerth Co-Directors**

*Sociable people with diverse interests and event organising skills, who are passionate about spreading important and inspiring ideas, while having fun.*

TEDxPerth is Perth's premier idea-sharing event for young people who are passionate about effecting positive change in the world. Held monthly at Scitech Discovery Centre, it is run by Youth Tree under license from the world-renowned TED conference (see [www.ted.com](http://www.ted.com) for more information). Each month up to 100 young people from across Perth attend to watch inspiring talks from TED.com by the world's most fascinating thinkers and doers, as well as live home-grown speakers with world-changing ideas to share. There are also representative speakers from local non-profit organisations, open discussions, debates, a shared dinner and socialising time. Our aims are:



- to build a more aware, inspired and active young population in Perth,
- to provide a socialising and networking opportunity,
- to promote local non-profit volunteer opportunities in Perth, and
- to have fun along the way.

**Youth Tree is looking for passionate, creative, hardworking and friendly people aged 16-30 to become the TEDxPerth Co-Directors.** Positions are for a minimum period of 12 months. Positions are on a voluntary basis and will involve an ongoing commitment to a **monthly event schedule**. Applicants must be aged between 16 and 30 years old but age is irrelevant if you're within this age bracket.

**APPLY ONLINE AT: [www.youthtree.org.au/apply.html](http://www.youthtree.org.au/apply.html)**

TEDxPerth is run by a core team of dedicated volunteers. Three Co-Directors will join the core team and take a project management approach to creating and organising TEDxPerth events.



Each co-director will periodically take ownership of a TEDxPerth event, on a month by month rotation basis. Each month's lead co-director will have the opportunity to inject their own creativity and innovation into the event, receiving full support and cooperation from the rest of the team, to help that month's event better achieve its goals.

TEDxPerth Co-Directors will also be members of Youth Tree's volunteer staff giving them an open invite to all staff creative sessions, and the opportunity to collaborate, share and problem-solve with Youth Tree's Big Help Mob team.

## Specific roles:

**(Please note that not everyone will be performing every role at all times. This is a general list of the roles of the group as a whole)**

- Work in a small team to create and organise monthly TEDxPerth events so that they run in a creative, professional and seamless manner that is interesting and fun for all participants
- Work with team members to market TEDxPerth events, using mainstream, online and alternative media
- Work with team members to build and manage relationships with guest speakers, non-profit volunteer organisations, mentors, film crew members and facilitators

## Successful applicants will:

- Be passionate about sharing inspiring ideas with the world and using their creativity to promote positive social change
- Have a high level of integrity, professionalism, attention to detail, commitment to improvement and seeing things through
- Be willing to be a leader
- Be willing to collaborate with and learn from others, share ideas, expertise and workload
- Have an interest in exploring innovative ways to make TEDxPerth more fun and better achieve its goals
- Have excellent people skills and be enthusiastic about working with like-minded people
- Be persistent, patient, friendly, have a sense of humour, and an uncanny willingness to participate in cartwheel contests etc at formal events

## So what will I be doing for 10-15 hours per week? (Depending on your strengths and interests)

- Market and promote TEDxPerth
- Develop and maintain the TEDxPerth website
- Build and manage relationships with guest speakers, non-profit volunteer organisations and TEDxPerth partner groups
- Watch many TED videos and select inspiring, diverse, discussion-provoking videos to show at TEDxPerth.
- Plan and coordinate TEDxPerth events
- Explore innovative ways to better engage young people in thought provoking discussion, to promote volunteering opportunities in non-profit organisations, and to make better use of having so many people in one room for good causes!

**Please Note: This is not an exhaustive position description; it is a suggestion of the areas you will be involved in and could certainly change. TEDxPerth is a dynamic environment and team members will need to be flexible, self-motivated, creative, willing to take ownership of their position and willing to try new things.**

