



Big Help Mob

Partnerships Manager – *A people-focused relationship builder who wants to be on the forefront of deciding who Big Help Mob helps, and how we help them.*

So what would I be doing for 15 hours a week?

- Seeking community partners with rad projects who Big Help Mob can assist in a meaningful way, and building genuine relationships with those who we can help
- Managing relationships with existing partners and organisations who approach Big Help Mob for assistance through email, phone and face-to-face contact
- Collaborating with the rest of the Big Help Mob team to "craft" Big Help Mob's activities and events such that they have a positive impact on all stakeholders
- Making sure all stakeholders' expectations are realistic
- Contributing findings and experiences to the Big Help Mob toolkit (which will give any other youth-led group in the world the tools to make their own Big Help Mob)
- Being friendly

A successful applicant will be:

- Passionate about making volunteering as mainstream as cheeseburgers and breathing
- Passionate about youth innovation and volunteering
- Entrepreneurial, creative and opportunistic in their approach to matching community needs with what Big Help Mob can offer
- Friendly and able to relate to people of different ages from incredibly diverse backgrounds
- Not a slick sales-person: Honesty, integrity and a deep commitment to helping not-for-profits and communities is essential
- Experienced in managing relationships and being diplomatic, generous and realistic when balancing the needs of diverse stakeholders
- A brilliant written and verbal communicator
- A strategic thinker
- Available for at least 15 hours per week during business hours and at least 5 hours per week on weekends
- Determined that there is always a win-win-win solution that will benefit everyone
- The kind of person who is comfortable cold-calling CEOs and reporting to scary boards
- Collaborative and willing to share credit for success, expertise and workload

Please Note: This is not an exhaustive position description. It is a suggestion of the areas you will be involved in and could certainly change. Youth Tree is a dynamic environment and Youth Tree staff will need to be flexible, self-motivated, creative, willing to take ownership of their position and willing to try new things. Hence Youth Tree values people with:

- A sense of humour
- A genuine desire to do good in the world
- Attention to detail
- Humility
- Creativity (creativity doesn't mean you have to be good at painting. It's very broad)
- An interest and fascination in the world and in their own field of work
- Persistence and patience
- Genuine friendliness, willingness to share and collaborate
- Love of stupidity and an uncanny willingness to participate in cartwheel contests etc at formal events
- A willingness to be a leader

