

Data Boot Camp for School Counselors

Summary of Resources and Tools

This handout is available online at <http://bit.ly/dataresources>

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Ablebits Merge Tables Wizard for Microsoft Excel

Merge Tables Wizard for Microsoft Excel is an easy-to-understand and comfortable-to-use alternative to Microsoft Excel Lookup and Vlookup functions. This cute add-in, which was specially designed for combining data from different sources, finds and merges matching data from two Excel tables in seconds.

<http://www.ablebits.com/excel-lookup-tables/>

Use the coupon code below for a 10% discount

MTW20P-SCHOOLCOUNSELOR

ASAP Utilities

ASAP Utilities is a FREE powerful Excel add-in that fills the gaps in Excel. This add-in provides you with many point-and-click functions that would otherwise require sophisticated programming and lots of time. It is a must!

<http://www.asap-utilities.com/>

ASCA Resource Center

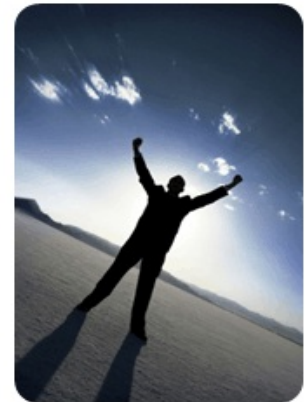
One of the best benefits of ASCA membership is access to a plethora of free resources. From video tapes to career center starter kits, your membership opens the door to a world of materials to use on a daily basis.

<http://www.schoolcounselor.org/resources.asp>

ASCA Scene

This networking site is a professional meeting place for school counselors, counselor educators and school counseling students to share and learn from each other. Get answers to your school counseling questions, share your lesson plans and best practices, become the best school counselor you can be. Spend some time with us at "the SCENE." Share, learn and grow with the SCENE.

<http://schoolcounselor.collectivex.com/>



ASCA National Model

Explore this Web site to learn more about the ASCA National Model, its component parts and how developing a school counseling program based on this framework can improve student achievement.

<http://ascanationalmodel.org/>

ASCA Podcast

School counseling issues, trends and interviews.

<http://ascaway.podbean.com/>

Center for Excellence in School Counseling and Leadership (CESCaL)

The Center's mission is to promote excellence in the field of school counseling and to assist school counselors, their site and central office administrators as they design, implement and evaluate their school counseling programs. CESCaL will provide training by national leaders in school counseling, on-line support for creating school counseling programs and consultation from state and national leaders in school counseling and administration with experience in implementing ASCA National Model® school counseling programs.

<http://www.cescal.org/>

Center for School Counseling Outcome Research is dedicated to improving the practice of school counseling by developing the research base that is necessary for responsible and effective practice. The Center provides national leadership in the measurement and evaluation of the outcomes of school counseling interventions and programs. In the Commonwealth of Massachusetts, the Center helps K-12 leaders and practitioners use research findings and methods to improve school counseling practice by enabling them to set standards, establish benchmarks, implement evidence-based interventions, measure student learning outcomes, and evaluate program effectiveness.

<http://www.umass.edu/schoolcounseling/>

Data Boot Camp for School Counselors and Administrators - CD

This CD is designed to help you become more proficient in using Microsoft Excel™ to make data an important part of your comprehensive school counseling program. From data-driven decision making, to monitoring progress, to reporting the positive impact you're having on kids -- this CD will demystify how it's done. With the Data Boot Camp for School Counselors and Administrators, what you see and hear on the videos is what you do. At your fingertips, you'll



have access to 30 videos and lots of graphics, tips, tricks, and resourceful links. This straightforward step-by-step approach makes learning how to use Microsoft Excel™ (and a bit of PowerPoint™) as easy and convenient as watching television.

<http://www.schoolcounselor.com/store/data-bootcamp.htm>

EZAnalyze

EZAnalyze provides free, Excel-based tools designed to enhance the data-driven work educators engage in. While Professional School Counselors are the target audience for EZAnalyze products, professionals and students in other disciplines also find these tools useful.

<http://www.ezanalyze.com/>

Google Forms

Create a form in a Google Docs spreadsheet and send it out to anyone with an email address. They won't need to sign in, and they can respond directly from the email message or from an automatically generated web page. Creating the form is easy: start with a spreadsheet to get the form, or start by creating the form and you'll get the spreadsheet automatically. Responses are automatically added to your spreadsheet. Here is a handout

<http://www.scribd.com/doc/5752842/Collecting-Data-Using-Google-Docs>

Missouri Center for Career Education: Program + Personnel = Results

This page is designed to provide the viewer with the information and resources to more effectively evaluate a comprehensive guidance program. PowerPoint presentations, videos, sample templates, and summaries of results based projects conducted by practicing professional school counselors are available to assist them in developing their own evaluation plan as required by MSIP.

<http://missouricareereducation.org/for/content/guidance/>

SchoolCounselor.com Newsletter

The SchoolCounselor.com e-Newsletter is an electronic publication designed to advance counselors' level of technological literacy, application, and integration. You will find practical solutions and answers to technology related problems, especially as they apply to your job as counselor.

<http://www.schoolcounselor.com/NEWSLETTER/>

SPARC: Support Personnel Accountability Report Card

The Support Personnel Accountability Report Card (SPARC) is a continuous improvement tool that gives a school site an opportunity to demonstrate effective communication and a commitment to getting results. Modeled after the School

Accountability Report Card (SARC), the SPARC has been developed by an advisory group of Los Angeles County counselors, counselor supervisors, counselor educators, and California Department of Education consultants.

<http://www.sparconline.net/aboutsparc.html>

Postings from Russ Sabella ...

– **Keeping Kids Out of High Tech Trouble.** This blog supports Dr. Russell Sabella's work on educating children, parents, educators and other stake holders about the responsible use of technology. Included in these pages you will find helpful resources, lesson plans, links, and more. Russ's most recent book and workshops are primary resources for meeting this mission.

<http://guardingkids.blogspot.com/>

– **SchoolCounselor.com eNewsletter.** The SchoolCounselor.com e-Newsletter is an electronic publication designed to advance counselors' level of technological literacy, application, and integration. You will find practical solutions and answers to technology related problems, especially as they apply to your job as counselor.

<http://counselingtechnology.blogspot.com/>

– **Must See Videos.** When I see a video that would be useful, inspiring, enlightening among counselors, I post it here.

<http://counselingvideos.blogspot.com/>

– **Twitter.** Postings about all things counseling, life, humor, and more.

<http://twitter.com/rsabella>