

WATERMAN POWER HOUSE
EPC TRANSITIONAL HOUSING
General Information and Admission Agreement

Contracts generated by lawyers or governmental officials often seem fairly cold and aggressive. We have attempted to “warm up” our forms, but some rules must be stated plainly and firmly. As you read this information and agreement, realize that the language is meant to protect EPC’s residents, as well as EPC. Our transitional housing is not simply a place to stay while you get back on your feet. It is an environment that depends on the harmony and cooperation of all of our residents.

I. Community: Programs, Services, and Community Council

Community is the cornerstone of the EPC philosophy, both for residents living in the transitional housing as well as members of the surrounding neighborhoods and greater Albuquerque area that attend meetings and participate in other EPC activities.

Programs: Residents living at EPC are automatically enrolled in Endorphin Power University (EPU), a comprehensive life-rebuilding program. (*Please refer to the EPU Programs Guide for details.*) Briefly, EPU offers a four-pronged curriculum –Physical Fitness, Education, Fellowship and Community Service – which residents attend or perform daily.

Services: EPC activities and services continue to evolve based on our volunteers as well as our financial resources. Services include acudetox, alcohol and drug abuse education, etc.

Community Council: All residents living in the Waterman Power House comprise the Community Council and attend weekly meetings on Wednesday night from 8:00 – 9:00 pm in the upstairs community room

II. Cost

Resources are limited. Therefore our housing is not free. Perhaps you are able to pay yourself. Perhaps you have a financial sponsor. Either way, you are financially responsible for charges incurred by you.

- a. The monthly housing cost is \$400, including utilities and full gym membership.
- b. A \$200 deposit (\$400 for residents with pets) is required prior to moving in. The full deposit is refundable if the conditions on the *Deposit Agreement and Notice of Termination* are met at the time of move out.
- c. Payment will be made on the 1st day of each month.
- d. Residents unable to pay on the 1st day of each month, and residents wanting to pay weekly or twice a month, may create a mutually acceptable payment plan with EPC staff.
- e. You will be notified in writing 30 days prior to any basic rate change or modification of this agreement.

III. Non-discrimination

EPC does not discriminate on the basis of race, ethnic group identification, color, national origin, religion, sex, age, sexual orientation, or disability.



IV. Volunteerism

EPC provides residents with volunteer opportunities which build a sense of community and are a crucial step toward recovery. Resident volunteers assist EPC operations in many ways including facility maintenance, food services, and clerical support. Participation provides valuable work experience and may be used on future job applications and resumes.

V. Chores

Some work is fun, interesting and uplifting. Other work simply must be done. EPC staff and the Community Council determine the weekly chores list. Chores are not optional. Failure to do your chores could ultimately result in termination of this agreement.

VI. Personal medications policy

Residents must disclose any and all prescribed as well as over-the-counter medications to EPC staff at the time of the Intake Interview and any time medications are added or discontinued.

VII. Drug testing

EPC utilizes a breathalyzer and random drug testing to maintain a drug-free and alcohol-free environment. A positive test is final and will result in discharge from the program. Rooms are subject to search.

VIII. Visitor policy

Your room is your sanctuary. While friendship and fellowship are valued and encouraged, residents are not permitted to enter the rooms of other residents. Visitors are allowed in the common areas or community rooms only and are not permitted to enter residents' rooms. Residents are responsible for their visitors' actions.

EPC is a community center, therefore it is impossible to create a wall between residents and the community. Community members are encouraged and allowed to use the gym, the cafe and to attend scheduled gatherings such as yoga and dance classes. But they are not allowed on the remainder of EPC premises out of respect for residents living at the Waterman Power House.

IX. Wake up and curfew policy

Structure is important for one's recovery. Erratic sleep hours and freedom to drift can lead to failure. While it may seem militant to impose a wake-up time and curfew, these are meant entirely to help you succeed.

- a. Wake up knocks will be at 8:00am. Breakfast is encouraged from 8:00 -9:00 am.
- b. Rooms are expected to be vacated by 9:00 am. Residents who are not employed are expected and encouraged to keep busy on their EPU "assignments" including volunteering at EPC and other nonprofit centers. If residents find themselves with free time during the day (9:00 am – 5:00 pm), they may be in the common areas or corner rooms only.
- c. Residents must be in their rooms for the night (curfew) by 11:00 pm, Sunday – Thursday nights and by midnight on Friday and Saturday nights. Failure to meet curfew will result in a Community Council discussion.
- d. Working night shifts is not permitted.
- e. Residents must sign out when leaving EPC and sign in when returning to EPC.

X. Food and meals policy

Food preparation and cooking or heating food is permitted only in the common areas. However, you may purchase a small refrigerator for your room if you choose. (Of note, coffee makers are not permitted in rooms.)

After preparing any food, the kitchen and eating areas should be cleaned thoroughly before leaving.



XI. Laundry policy

A washer/dryer is available for use in the 1st floor common area and upstairs couch room. Out of respect for the community please remove your clothes from the machines when they are done washing or dry.

XII. TV policy

Residents are not permitted to have televisions in their rooms. However, there is a television in the 1st floor community room, upstairs community room and the kitchen.

XIII. Landscaping and repair policy

All landscaping and repair of mechanical equipment must have prior approval from EPC staff, unless repair is emergent or obvious and unlikely to cause personal injury.

XIV. Smoking policy

EPC is a smoke-free environment. Therefore smoking is only permitted in the designated smoking area of the parking lot. Cigarette butts need to be placed in the receptacles provided.

XV. Money policy

EPC does not lend money to residents for monthly housing cost or any other reason. All members of the EPC community – residents, volunteers and staff – are strongly encouraged to not give or “lend” money to passersby.

XVI. Pets policy

EPC is a pet-friendly environment – pets are allowed with the following stipulations:

- a. Resident must pay additional deposit of \$200;
- b. When outside, dogs must be kept on a leash and supervised at all times;
- c. Resident dog owners must pick up waste and deposit it in an appropriate trash bin;
- d. EPC (and Community Council) reserves the right to require resident to find another home for pet if pet is aggressive, destructive or disruptive.
- e. Pets must receive treatments to prevent flea and tick infestation.

XVII. Fire policy

As listed below under “Termination Policies,” smoking in rooms is grounds for dismissal. Setting fire to anything outside of EPC’s fire pit is also grounds for dismissal. Candles and other open flames are not permitted. In addition, you will be held responsible for damages incurred by setting off the sprinklers.

XVIII. Noise policy

Noise pollution will not be tolerated including, but not limited to, profanity and loud music.

XIX. Termination policies

Your stay at Endorphin Power Company will be terminated under, but not limited to, any of the following conditions:

- a. By your request (Being a resident at EPC is voluntary and no one is held against his or her will.);
- b. Services provided can no longer meet your needs, as determined by the EPC Community Council;
- c. Refusal of medical and/or psychiatric evaluation or treatment when advised by EPC staff;
- d. Failure to comply with management directives;
- e. Possession or use of alcohol or unauthorized drugs;
- f. Smoking outside of designated smoking areas or in rooms;
- g. Possession of drug paraphernalia;
- h. Failure to submit to drug testing or breathalyzer within two hours of staff request;





- i. Possession of weapons;
- j. Physical violence or threats of violence, endangering of self or others, or verbal abuse towards other residents, visitors or staff;
- k. Refusal to pay for housing;
- l. Vandalism or destruction of EPC or private property;
- m. Theft;
- n. Having legal problems that interfere with your stay;
- o. Involvement in romantic or sexual relationships with other residents, or engaging in sexual activity on EPC grounds;
- p. Missing curfew for reasons unrelated to work or sickness;
- q. Or any other behavior or activity deemed detrimental to EPC staff, residents or community.

XX. Release of Information Waiver

By signing this document you agree to the following:

"I authorize EPC staff to disclose to EPC fellow residents my name, age, sex, admission date, and demographic information if necessary. I also authorize EPC to use information from my application and intake form for data analysis. I understand that my name and information will be kept confidential and any data analysis will conceal my name by using a numerical code associated with my name."

The purpose of this authorization is to allow resident volunteers to assist EPC staff in performing clerical duties including preparation of rosters and program activity cards, delivery of appointment slips and messages, assigning living quarters, computer data entry, and filing. It also enables EPC staff to research and evaluate the effectiveness of EPC programs.

XXI. General Waiver

By signing below you agree to the following:

"I do not and will not hold EPC liable for any injuries, thefts, or other misfortunes which may occur to me while I reside or volunteer at EPC. I understand that this release discharges EPC from any liability or claim that I may have against EPC with respect to any personal injury, illness, death, property damage or property loss that may result from my activities with EPC. I also understand that EPC does not assume any responsibility for, or obligation to provide, financial assistance or compensation, including but not limited to, medical, health, or disability insurance in the event of injury, illness or theft."

Resident's Signature _____
 Resident's Name (printed) _____
 Date: _____

EPC Administrator: _____
 Date: _____

