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Proposals are currently being accepted for July-December 2010

Hand Held is an object gallery. As such we choose to have exhibitions which are predominantly object based. Exhibitions may include hand held objects, jewellery, metals, ceramics, glass, miniature sculpture, installation, textiles, book and paper arts and found objects. The work may also reflect or question the object as image or text.

Hand Held is available to student, emerging and established artists. Proposals for solo or small group shows are welcome. Proposals should be in the form of a short description of the proposed work with a few accompanying images delivered by post, e-mail or by hand.

The exhibition space is 2400 x 3900mm (with two shelves 2000x300mm at 1050mm high (back wall – permanent) and 1270mm high(side wall)). The removal or installation of the side wall shelf is negotiable. Plinth or hanging space is also available in the front window.

The gallery fee is \$500 for a one month show. This fee **includes** a (minimum ) three week exhibition, opening night and mid exhibition afternoon tea with the artist session (if artist is available), invitation design and 250 printed invitations\*\*, line listing in Art Almanac, listing on crawl ARI update, Only Melbourne, That's Melbourne, inclusion in our Imprint magazine advertisement if appropriate and email invites to the HH mailing list.

Unlike most ARI's Hand Held does not require the artist/s to sit the gallery as it is manned during gallery hrs 12-5 Monday-Saturday. Credit card and Eftpos facilities are available. The gallery will take a 25% commission on works sold through the gallery. (Artists are not required to give the gallery commission for private sales or commissions).

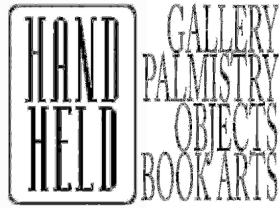
Hand Held is located in the Paramount shopping arcade in the city centre, work can be viewed (through the window) after hours until approx 11pm 7 days even when the gallery is not open.

Artists may wish to advertise their show in Art Almanac/Art Guide at their own expense- assistance can be given in design and application.

The artist will be required to assist in the installation and removal of their exhibition unless other arrangements have been made with the gallery in advance of the exhibition. If the artist is not present for installation and removal, all arrangements and payment for freight, packaging, extra insurance etc. must be made by the artist prior to the exhibition.

Artist will need to be available to install their exhibition on the Sunday afternoon/ Monday prior to their allotted dates. In the instance that there is a book launch\* on Sunday, installation will take place on the Monday (artists will be notified in advance). Artists must be available to remove their exhibition Sunday

Hand Held Gallery Suite 18, the Paramount Centre 108 Bourke Street, Melbourne, 3000. (03) 9654 4006



morning following the close of their exhibition. All work must be removed from the gallery at this time (unless arrangements have been made with the gallery) as there is no storage space available in the gallery. Gallery must be returned (with the assistance of gallery staff) to a reasonable state.

The gallery carries insurance to the value of \$2000 for loss due to theft, breakage, fire etc. The artist is responsible for the insurance of work that exceeds \$2000. (For insurance purposes, artists are required to supply the gallery with a price list of ALL artworks, regardless of whether they are for sale or not, artworks not for sale will be listed as NFS or POA in the catalogue.)

The artist/s will be required to supply hanging devices etc. other than basics such as screws, nails, white paint, power boards and extension cords and basic tools which will be supplied by the gallery. The gallery has some lighting available but specialized lighting is the responsibility of the artist/s.

**\* Hand Held is also available for Book/Zine/Magazine launches.** Launches will be held on Sundays from 3-5pm between exhibitions. Catering can be negotiated. 250 invitations\*\* (100mmx100mm format/designed by HH) \$150, commission on sales 25% made on the day. No space rental. Posting on Artist book 3.0, the artist book digest and e-mail to HH mailing list. Launches booked at least 3 months in advance will be included in our add in imprint magazine.

\*\*Invitations will be designed by the gallery. Invitations are 100x100mm format. A high resolution relevant image must be supplied to the gallery at least one month prior to the exhibition. More invitations can be arranged at the artists request for an additional fee.