

KURT S. SEVITS

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EMPLOYMENT HISTORY

Production Assistant, KEZI, Inc. [November 2005 – Present]

Eugene, Oregon

- Operate teleprompter, studio cameras, and audio board for broadcasts
- Work with producers and directors to ensure a timely and efficient broadcast
- Give time cues to anchors and reporters before and after broadcasts
- Set up studio equipment before shows and shut equipment down after shows

Student employee, University of Oregon Dept. of Psychology [June 2004 – Nov. 2005]

Eugene, Oregon

- Received and sorted student papers
- Answered the telephone and answered questions from students and faculty
- Photocopied various departmental documents for faculty and staff
- Helped maintain and organize student files
- Received and distributed mail for graduate students, faculty, and staff
- Various other duties as assigned

General laborer, Technical Services, Inc. [June 2003 – August 2003]

Springfield, Oregon

- Assisted in measurement and plotting of forestry research plots
- Cleared trails through underbrush to allow access to research plots

EDUCATION

Bachelor of Science in Psychology [June 2008]

University of Oregon

ACTIVITIES

Psychology Peer Advising [April 2006 – June 2008]

- Provided academic advising for fellow undergraduates within psychology department
- Served as coordinator from January 2008 through March 2008

Psi Chi, national psychology honor society [June 2007 – June 2008]

- Served as Vice President
- Coordinated chapter meetings and Induction ceremony

SKILLS

- Proficient in Microsoft Word, Excel, and PowerPoint
- Capable of typing 70 wpm
- Basic HTML and CSS